

Janet T. Mills  
Governor

Sara Gagné-Holmes  
Acting Commissioner



Maine Department of Health and Human Services  
Maine Center for Disease Control and Prevention  
11 State House Station  
286 Water Street  
Augusta, Maine 04333-0011  
Tel; (207) 287-8016; Fax (207) 287-2887  
TTY: Dial 711 (Maine Relay)

To: Maine Immunization Program Providers  
From: Maine Immunization Program  
Subject: VFC Annual Training Requirement  
Date: July 1, 2024

The Maine Immunization Program requires that all VFC enrolled providers complete the Vaccines for Children Training below on an annual basis. This is required for both the primary and secondary vaccine coordinators. Any **NEW** vaccine coordinators **MUST** also complete the Vaccines for Children Training.

Beginning July 1, 2024, all primary and secondary vaccine coordinators that are assigned to these roles in their provider agreement must complete the Vaccines for Children training. We will be moving towards this time frame as it aligns with our fiscal year. Any trainings completed prior to July 1 will not count towards satisfying the requirement in the upcoming fiscal year (July 1, 2024 – June 30, 2025). Providers must complete the training by October 1 of each fiscal year. The training is available to complete on the MIP website starting on July 1, 2024.

The educational module is located on the following webpage: [ImmunizeME.org](https://immunizeME.org) - [Annual Education Requirement | Immunization | MeCDC | Maine DHHS](#). Failure to complete this education requirement will impact your ability to order vaccines within ImmPact.

If you have any questions, please contact the Maine Immunization Program at (207) 287-3746 or email [ImmunizeME.DHHS@maine.gov](mailto:ImmunizeME.DHHS@maine.gov).